

National Aeronautics and
Space Administration

Lyndon B. Johnson Space Center
2101 NASA Parkway
Houston, Texas 77058-3696



November 6, 2013

Reply to Attn of: BB-13-156

TO: All Prospective Offerors

FROM: BR3/Contracting Officer, Operations Support Procurement Office

SUBJECT: Request for Proposal (RFP) NNJ1361974R – Center Safety and Fire
Operations (CSFO) Contract

The National Aeronautics and Space Administration (NASA), Lyndon B. Johnson Space Center (JSC), is hereby issuing the Final RFP for firms that meet the requirements described below for the CSFO acquisition. The Final RFP replaces the select Draft RFP sections issued on September 6, 2013.

The CSFO acquisition is a total 8(a) small business set-aside and has been assigned the North American Industry Classification System code 541330, Engineering Services, with a size standard of \$35.5 million under the exception for Military and Aerospace Equipment and Military Weapons.

Offerors are advised to read all requirements contained herein and in the RFP.

The following information should be considered in proposal preparation.

ACQUISITION STRUCTURE

The CSFO acquisition will be conducted as a single award Indefinite-Delivery/Indefinite-Quantity (IDIQ) type procurement. Authorization to perform work under the CSFO contract will be through the issuance of Cost-Plus-Fixed-Fee (CPFF) task orders (Term Form and Completion Form) and Firm-Fixed-Price (FFP) task orders. NASA expects that CPFF task orders will represent at least 75 percent of the work on the CSFO contract, while FFP task orders will represent up to 25 percent of the work on the CSFO contract. The majority of CPFF task orders issued will be Term Form. The phase-in effort will be FFP.

The Government anticipates a 5-year period of performance, consisting of a phase-in period of June 2, 2014, through June 30, 2014, with the contract period of performance being July 1, 2014, through June 30, 2019.

NASA plans to award IDIQ task orders in accordance with NASA Federal Acquisition Regulation (FAR) Supplement (NFS) 1852.216-80 TASK ORDERING PROCEDURE to

fulfill the annual requirements. The Task Order requirements shall be priced utilizing the labor categories and proposed rates in Section B, Clause B.8 FULLY BURDENED RATE TABLE FOR PRICING COST REIMBURSEMENT TASK ORDERS, and Section B, Clause B.9 FULLY BURDENED RATE TABLE FOR PRICING FIRM-FIXED-PRICE TASK ORDERS.

This solicitation contains Representative IDIQ Task Orders, identified in Section L, Attachment L-1. The Government reserves the right to award the Representative IDIQ Task Orders as proposed, at contract start.

The CSFO acquisition may give rise to an organizational conflict of interest. Therefore, Offerors must submit an acceptable mitigation plan in accordance with DRD 04, "Organizational Conflict of Interest Mitigation Plan," and accept a reasonable limitation on future contracting in accordance with NFS clause 1852.209-71, H.2 LIMITATION OF FUTURE CONTRACTING, to be eligible for award.

Offerors are encouraged to ensure their company is listed in the on-line databases for the following:

System for Award Management: <http://www.sam.gov>

VETS 100: <http://www.dol.gov/vets/>

Data Universal Numbering System (DUNS): <http://fedgov.dnb.com/webform>

EEO National Pre-Award Registry: <http://www.dol-esa.gov/preaward>

ELECTRONIC ACCESS

An electronic Technical Library is available for various types of historical data and other pertinent applicable documents and information regarding this procurement and its requirements. The RFP, Technical Library, and other information about this solicitation can be accessed electronically at <http://procurement.jsc.nasa.gov/CSFO/>.

Offerors are invited to request documents needed for inclusion into the Technical Library on or before November 19, 2013. Please request in accordance with the EMAIL CORRESPONDENCE section below.

PROPOSAL SUBMISSIONS

Proposals submitted in response to this solicitation shall include the Offeror's name and complete address, including street, city, county, state, and 9-digit zip code. Also, include the telephone and fax numbers and the e-mail address of the contact person responsible for the proposal.

Offerors are required to have a CAGE code that matches the corporate address submitted with its proposal. Insert the company's CAGE code in Block 15 on Standard Form 33. Block 15 will appear next to the name and address of Offeror.

Offerors must deliver their proposal in accordance with Section L.13, PROPOSAL MARKING AND DELIVERY.

- Proposals are due at NASA/JSC no later than 1:30 p.m., Central Standard Time, on December 10, 2013.

In accordance with the proposal instructions in Section L, the proposals are to be submitted in hard copy and CD ROM.

Proposals that arrive after the prescribed time for receipt of proposals will be considered late and treated in accordance with FAR 52.215-1, "Instructions to Offerors-Competitive Acquisitions."

QUESTIONS RELATED TO THE RFP

All questions and comments related to the enclosed RFP shall be submitted in writing via the email address listed below under the section entitled, "Email Correspondence." Please title the email, "Questions/Comments-CSFO RFP" in the subject block, and include in the email a name and daytime phone number of the person submitting questions or comments. Offerors shall submit all questions by close of business, November 19, 2013. Answers to questions will be posted to the NASA Acquisition Internet Service (NAIS) through an amendment to this solicitation.

EMAIL CORRESPONDENCE

All anonymous questions and comments related to the enclosed RFP shall be submitted to the CSFO acquisition website at: <http://procurement.jsc.nasa.gov/CSFO/>.

All other questions shall be submitted in writing to scott.a.stephens@nasa.gov. Please title the email "Questions/Comments-CSFO RFP" in the subject block. All questions and answers in response to the RFP may be found on the CSFO acquisition website at: <http://procurement.jsc.nasa.gov/CSFO/>.

MAJOR DIFFERENCES (Draft RFP Sections vs. RFP)

Enclosed with this letter is a Document Change Log which documents notable changes made to the RFP since the release of select sections of the Draft RFP. Although every effort was made to include even minor changes, there may be some edits that are not recorded on the log. Therefore, all potential Offerors are advised to carefully read the entire RFP.

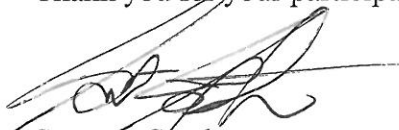
AMENDMENTS TO THE RFP

It is the Offeror's responsibility to monitor the NAIS website at the following web address for any changes to the schedule or posting of amendments to this RFP:

<http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=73>

The RFP does not commit the Government to award a contract nor does it obligate the Government for costs incurred in the preparation and submittal of proposals in anticipation of a contract or comments in response to this RFP.

Thank you for your participation and interest in this procurement.



Scott A. Stephens

Enclosures:

- 1) Document Change Log
- 2) RFP NNJ1361974R

BR3/SStephens:bm:10/24/13:45621